

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Regular Meeting, June 9, 2015

Chairman Gregory Scarlato called the meeting to order at 20:00 hours, followed by the Pledge of Allegiance.

Chairman Scarlato read the Opening Statement, noting this meeting was advertised on Sunday, December 28, 2014 in the Asbury Park Press and posted on two (2) municipal Bulletin Boards and in the firehouse, as required by the Open Public Meetings Act, commonly referred to as "The Sunshine Law."

Roll call was taken with Commissioners Scarlato, Bommer, Acampora, and Stalling being present. Commissioner Eadicicco arrived by 20:15 hours.

It was noted that there were five (5) members of the public present at the start of the meeting.

ADMINISTERING the OATH of OFFICE: No oaths were administered this meeting.

The Clerk reported that the minutes of the Regular Workshop Meeting of May 11, 2015 were posted. The Clerk then read the minutes of the Regular Meeting of May 12, 2015.

A motion to approve both minutes was made by Commissioners Stalling and Bommer, and passed by the board.

PAYMENT OF BILLS: Commissioner Eadicicco presented the following bills for payment:

AllComm(radios 4-80)	\$ 1,934.20
Asbury Park Press	\$ 117.50
Bound Tree Medical	\$ 1,069.71
ERS Fleet Repair	\$ 539.90
Gregory Scarlato(Tools for 4-80)	\$ 242.94
Gregory Scarlato(DMV 4-80)	\$ 60.00
Knox Box (4-80)	\$ 600.00
Hartford Steam Boiler	\$ 110.00
Blue Tarp Financial (tools 4-80)	\$ 1,508.81
Life Saver Incorporated	\$ 764.00
Liberty Mutual Insurance	\$ 11,412.71
Grainger	\$ 55.50
CIT (Copier Lease)	\$ 99.00
Optimum	\$ 161.12
Robert Tolomei	\$ 116.82
Barry Osborn	\$ 5,425.00
Ramtown Fire Co-Utilities	\$ 7,250.00
Defender Emergency Products	\$ 7,763.40
Michael Acampora	\$ 92.69
Lab Corp	\$ 663.80
Safe-T	\$ 13,437.05
Richard Higgins	\$ 143.20

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New Jersey American Water	\$ 5,057.60
Computer Systems & Methods	\$ 4,830.23
James Eadicicco Reimbursement for food	\$ 69.55
Mike Acampora-Cell Phone	\$ 100.00
Bill Bommer-Cell Phone	\$ 100.00
James Eadicicco-Cell Phone	\$ 150.00
Gregory Scarlato-Cell Phone	\$ 150.00
Rich Stalling-Cell Phone	\$ 150.00
James Bailey-Cell Phone	\$ 150.00
James Pallitto-Cell Phone	\$ 150.00
Ricky Romano-Cell Phone	\$ 150.00
Thomas Connolly-Cell Phone	\$ 150.00
TOTAL	\$ 64,774.73

The bills were paid on a motion by Commissioners Acampora and Bommer, and passed by the board.

COMMUNICATIONS

Sent

Letter sent to Michael Terraciano stating he is not entitled to the funds in his LOSAP account
April 2015 workshop and general meeting minutes sent to website

Received

Sendzik & Sendzik – Notice to bidders for compressor bid
Division of Local Government services
Synopsis of Audit with Resolution & Audit
Notice to Bidder for sale of Engine 478
Minutes from the 3/7/15 NJ State Fireman's Association of fire district meeting
Liberty Mutual policy changes & billing
Hartford Steam Boiler inspection
Barry J. Osborn – Response to IRS notice
Point Pleasant Radiology – Austin Higgins
Meridian Health – William Bommer
Zoll medical - advertisement
Holmes & McDowell – advertisement
Working papers for junior fire fighter application – Jorge Lopez
Application – Commor McGowan

COMMITTEES

Executive Board: Chairman Scarlato and Vice Chairman Bommer attended the most recent Executive Board meeting. Minutes from the meeting are attached. Joint Board meeting was attended

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by Commissioners Scarlato, Eadicicco, Acampora, and Bommer. All commissioners from all boards voted to send a letter to Mayor Gotto stating the fire districts are against the town changing the dispatch to Monmouth County. Station 19-5 is now the president of the joint board and will send the letter to the town.

Chief's Report: Chief Bailey reported that the computer in the radio room has been having problems and he may need to look into purchasing a new computer or possibly have an outside company come in to service the computer. He also stated that there may be a problem with the router within the fire house.

Chief Engineer: No outstanding items noted.

Purchaser: Commissioner Eadicicco noted that we have received the bill for the purchase of the laptops, but we have not received the laptops yet. We have also not received all of the equipment from Defender, so the invoice will not be paid until the entire order has been received. It was noted that vehicle 466 and 467 are equipped with gas meters, but they do not have vehicle charges. A motion was made by Commissioner Bommer and seconded by Commissioner Acampora to purchase 2 gas meter charges (one for each vehicle) at a cost of \$160 per charger. Motion passed unanimously by the board.

Chief Bailey noted that he needs 5 junior fire fighter name plates for the junior lockers. Commissioner Eadicicco stated he will take a sample plate to the printer and have them made.

The change in lights on Engine 475 will be performed after all items on Engine 480 have been addressed. Engine 475 should be out of service approximately 2- 3 days, The refrigerator also needs to be secured on Engine 475.

NEW TRUCK: The engineers, line officers, and commissioners have been compiling a list of items that need to be addressed, added, or changed on Engine 480. We are still awaiting receipt of the new thermal imaging camera. An additional step may need to be added below all the entry doors on the truck to all fire fighters easier entry to the truck. We will obtain prices from 1st Priority. It was discussed that the radios in the cab of the engine may need to be moved, as they impairing the driver's vision. Chief Bailey stated that he will contact Motorola regarding moving the radios. Additional fitting needs to be placed on the trash line on the front bumper.

OLD BUSINESS: Commissioner Scarlato stated that Engine 478 has been sold to an Arkansas dealership via Govbids.com. Commissioner Acampora stated that the insurance on vehicle 478 was canceled as of 6/9/15. Commissioner Scarlato stated he spoke with board attorney Jay Sendzik and he stated that Govbids.com is working on sending the paperwork and a check from the sale. The total sales price was \$10,700, less Govbid.com fees. Engine 478 will be picked up by the purchaser on 6/6/15.

Chairman Scarlato stated he spoke with attorney Senzik regarding the bid for the new air compressor. The board will have 30 days from receipt of the sealed bids (6/6/15) to review and award the winning bid. The bids will be received on at 5pm on 6/6/15. Commissioners Scarlato and Eadicicco will be present to receive the bids, along with attorney Senzik.

NEW BUSINESS: Commissioner Eadicicco addressed the discussion of hiring a Medical Director that was brought up at the joint board meeting. He stated that we need a medical director in order to continue to respond to medical service calls. The medical protocols are changing so quickly that we need a medical director that will be able to instruct the fire fighters on the new procedures. Both station 19-2 and 19-5 were not in favor of a township wide medical director. We should consider

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contacting stations 19-1 and 19-3 to determine their stand on this issue and to determine if the three districts should look at moving forward with this jointly.

A motion was made by Commissioner Eadicicco and seconded by Commissioner Bommer to move forward with the Medical Director position either on our own or with additional districts. The motion was passed unanimously by the board. We will try to invite a Medical Director to July's meeting for additional information and possible cost to the district.

Chief Bailey noted that NO fire fighters will be responding to emergency medical service calls unless they have their First Responder certification.

GOOD AND WELFARE: Commissioner Stalling noted that the cabs in all of the trucks need to be cleaned. The bays also need to be cleaned due to the ongoing construction.

Commissioner Eadicicco discussed possibly giving Ex-Commissioner Kelly and Equils some kind of recognition for their years of service to the board. It was noted that they will receive recognition at the Chief's dinner in January 2016.

JOINT PURCHASING COMMITTEE: None

APPLICATIONS/TERMINATIONS: We received application from Jorge Lopez for membership to the fire company as a junior fire fighter and Connor McGowan for membership as a fire fighter. The applications were reviewed. A motion was made by Commissioner Eadicicco and seconded to Commissioner Stalling to accept both applications. Motion was passed unanimously by the board.

PAYROLL: Payroll was calculated and sent to ADP for processing.

TREASURER'S REPORT: Treasurer Stalling reported the following balances for the checking account:

OPENING BALANCE	\$ 9,969.34
INTEREST	\$ 13.34
VOIDED CHECK #12817	\$ 345.00
TRANSFER	+ \$65,000.00
SUB-TOTAL	\$75,327.68
NJ-PERS TEPS Payment	- 0.00
EXPENDITURES	-64,774.73
CLOSING BALANCE	\$10,552.95

He also reported the following balances for the Savings Account:

OPENING BALANCE	\$1,319,627.52
DEPOSITS	
INTEREST	+ 229.04
SUB-TOTAL	\$1,319,901.56
TRANSFER TO CHECKING	\$ 6,000.00
TRANSFER TO CHECKING	- 65,000.00
CLOSING BALANCE	\$1,248,901.56

He also reported the following balances for the Payroll Account:

OPENING BALANCE	\$12,735.17
TRANSFER	\$ 6,000.00
INTEREST	+ 1.51

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SUB-TOTAL	\$18,736.68
PAYROLL FEES	-
PAYROLL PAID	-
PAYROLL TAXES	-
CLOSING BALANCE	<u>\$18,736.68</u>

The Treasurer's Report was accepted on a motion by Commissioners Bommer and Acampora, and passed unanimously by the board.

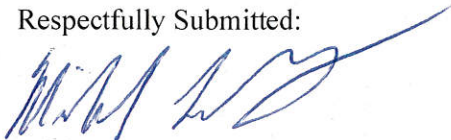
PUBLIC COMMENT: There five (5) members of the public in attendance at the end of the meeting. Comments on agenda items were taken while the items were before the Board for action. No non-agenda comments were offered.

EXECUTIVE SESSION: There was no Executive Session.

ADJOURNMENT: This concluded the business before the Board, so a motion to adjourn was made by Commissioner Stalling and Acampora, and passed by the Board.

The meeting closed at 21:32 hours.

Respectfully Submitted:



Michael L. Acampora
Clerk of the Board